

AFLC PAMPHLET 800-3

15 June 1987

# COMPETITION ADVOCACY



## SOURCE APPROVAL INFORMATION

Acquisition Management

SOURCE APPROVAL INFORMATION

This pamphlet is designed to inform contractors of the procedures and documentation requirements for obtaining source approval for spare parts and repairs purchased by the air logistics centers (ALC).

**1. Background.** The Air Force Competition Advocacy Program was established at the direction of the Secretary of Defense in 1982 to increase competition in the acquisition process. In 1984 the US Congress established a statutory requirement for a competition advocacy program by means of the Competition in Contracting Act. No longer is competition in government procurement just a good business practice — it's the law. The Air Force Logistics Command has assigned Competition Advocates at all of the Command's procurement centers (see attachment 1 for a listing of the Competition Advocates' addresses and phone numbers). The Competition Advocates' primary obligations are to (a) provide assistance to acquisition activities to achieve a fair and reasonable price for the government, (b) maximize opportunities for competition, and (c) remove barriers to competition.

**2. Responsibilities:**

a. The Source Development Office (CRS), in the ALC's Directorate of Competition Advocacy, has the responsibility to identify and develop new sources. They also advise prospective sources on dealings with the ALC; sponsor contractor requests for source qualification on items and repair services; and track the processing of source approval requests to ensure consistent, timely, and complete evaluations. Source Development personnel visit contractor plants and exchange suggestions or information on the development of new capabilities and sources. The Source Development Office interfaces with the Small and Disadvantaged Business Utilization Office (BC) on matters pertaining to source development and approval. They also serve as the principal liaison activity with industry and other federal activities on the investigation and elimination of barriers to competition. They provide information on current and future requirements by providing prospective sources with projected buy lists for ALC requirements. Contractor interest is generated by publicizing efforts to identify and develop new sources. This is done through business fairs, contractor groups, the media, and direct contacts with contractors already identified as potential sources. On matters pertaining to foreign source development and approval, the Local Foreign Disclosure Policy Office must be contacted for release authorization.

b. The Air Force Logistics Command is concerned with items that are being purchased without full and open competition, and will initiate necessary actions to ensure that acquisition of products and services is accomplished competitively when it makes sense to do so. Competition is fundamental to the development of efficient and effective manufacturing techniques which ultimately result in reasonably priced quality products for the Air Force with a fair profit for the contractor. The availability of sufficient qualified sources willing

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## FOREWORD

A major function of the Air Force Logistics Command (AFLC) is to acquire quality products and services, at the lowest feasible cost, to assure operational weapon systems are maintained at a high level of readiness. The acquisition functions are delegated to five air logistics centers (ALC) located in strategic areas of the country, and two specialized procurement centers located at Wright-Patterson AFB and Newark AFS, Ohio. Each ALC has a Directorate of Competition Advocacy, Materiel Management, Contracting & Manufacturing, Maintenance, Distribution, and a Small and Disadvantaged Business Utilization Office. Each ALC supports certain weapon systems, aircraft, and commodities.

The most beneficial advice we can give you is to understand the Air Force acquisition system. Read this pamphlet, other documents designed to assist contractors in doing business with the government (such as the DOD publication "Selling to the Military"), regulatory guidance such as the Federal Acquisition Regulation (FAR), etc. Discuss any questions you may have with Source Development personnel or a Small Business representative. By this time, you should be able to determine if your company is in a position to compete for spare parts and repairs to be acquired by AFLC.

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to produce needed products is essential for competition. The Federal Acquisition Regulation (FAR) and Public Law require that supplies and services be procured competitively to the maximum extent possible.

c. If your company has built or repaired some of the items the ALCs purchase, or if you think your company has the capability and interest to manufacture or repair them, contact the Source Development Office (see attachment 2 for addresses and phone numbers). The Source Development Office at each ALC is the central focal point for receiving source approval requests from contractors, the Contracting Directorate, and the Small and Disadvantaged Business Utilization Office. The identification and development of new sources under the Competition Advocacy Program is *not* limited to small business companies. The Source Development Office will give large and small businesses equal consideration for source approval.

**3. Major Weapon Systems Management by ALCs.** Following are groupings of weapon systems managed by the ALCs. Inquiries pertaining to interest in selling parts or services should be directed to the responsible ALC.

**a. Aircraft, Missiles, Space Launch Vehicles, and Components:**

SA-ALC	OC-ALC	SM-ALC	OO-ALC	WR-ALC	WR-ALC	WR-ALC
C-5A	A-7	A-1	F-4	AIM-4	B-57	H-13
C-6	B-1	FB-111	F-16	AIM-7	B-66	H-19
C-131	B-52	C-121	F-101	AIM-9	C-7A	H-21
F-5	B-47	F-84	CIM-10	AIM-26	C-46	H-23
F-51	EC/WC-135	F-86	CQM-10	AGM-12	C-47	H-34
F-102	C-135	F-100	LGM-25C	AGM-45	C-54	H-43
F-106	C-137B/C	F-104	LGM-30	AGM-78A	C-117	H-53
O-2A	E-3	F-105	AGM-65A	BQM-34	C-118	O-1
T-29	E-4	F-111	624A	MGM-13	C-119	U-1A
T-37/A-37	KC-10	GM-16	LV-4	AGM-88	C-123	U-3
T-38	KC-135	GM-25	Peacekeeper	AQM-91	C-124	U-4
T-41	NC-135A	T-28	429L	AQM-34	C-130	U-6
T-43	NKC-135A/E	T-33	Landing	ATM-12	C-141	U-10
OV-10A	RC-135	T-39	Gear	AMST	F-15	U-17
C-9A	TC-135S	437(Burner)		AMRAAM	H-1	414N
627-A	C-18	LV-2		Avionics	H-3	463L
VC-6	C-19A	LV-3			CH-47	U-18
OA-37B	C-22A	C-12			DC-6B	
C-17	AGM-69A	Ground C&E				
	AGM-86B	A-10				
	BGM-109G	STS				
	AGM-84A	726, 777				
		AFSCS				
		499L				
		AFSATCOM				
		SSS				
		EF-111				
		QF-100				

**b. Engines and Components:**

SA-ALC	SA-ALC	SA-ALC	OC-ALC	OC-ALC	OO-ALC	SM-ALC
TF-39	O-480	F-100	TF30	J79	RJ43	LR79
J44	O-520	PT6	TF33	JT3D	LR58	LR81
J52	R-985	T34	TF41	T58	LR59	LR89
J60	R-1300	TF34	J33	T64	LR87-AJ5/9	LR101
J65	R-1340	T53	J57	F101	LR91-AJ5/9	LR-105
J69	R-1820	T55	J75	J93		
J85	R-1830	T-56		F107		
O-290	R-2000	T76		F108		
O-300	R-2800	JT8D		F110		
O-360	R-3350	TPE331				
O-435	R-4360	T400				
O-470		Q400				
J-100						

**c. Airborne Auxiliary Power Plants and Ground Gas Turbines:****SA-ALC**

ASHG70	T41	CP105
GTC-85	T62	GTP-30-51
GTP-70-5	V32-D2	GTP-30-66
GTP85-127A	431-41	GTP-30-67
GTU-85-3	PUP-70-26	T300J-3
CP165		140
		141
		502-7D

**Note:** The above list is general, and some minor exceptions will occur. Two publications that identify which procurement offices become involved with the purchase of selected commodities and services are available in the Small and Disadvantaged Business Utilization Office (BC) at each ALC (see attachment 3 for addresses and phone numbers). The publications are "Index of Selected Procurement Assignments within the Air Force Logistics Command (AFLC) and the Aeronautical Systems Division (ASD) of the Air Force Systems Command" and "Selling to the Air Force." (See attachment 4 for list of other documents and publications.)

**4. Replenishment Parts Breakout Program.** The Secretary of the Air Force has announced to industry his desire to "breakout" spares items. The Source Development Offices have requested numerous original equipment manufacturers (OEM) to identify vendor and sub-contractor spares they have sold to the Air Force with little or no value added by the OEM. These are called "pass through" items. Once these spares have been identified, the Contracting Directorate personnel send solicitations to the newly identified companies when the next buy generates. When sufficient engineering data are available, procurement data packages are prepared for full and open competition; thus, the Breakout Program increases competition, assures reasonable prices, and increases this country's industrial base.

**5. Source Approval Requests:**

a. If you are responding to a current solicitation, you should submit your source approval request together with your bid or proposal. If you have previously submitted a source approval request to the ALC Source Development Office, a new request is not required; however, you should include information with your bid or proposal that the source approval request was provided to the Source Development Office and include the current status of your request. Submit it to the address stated in the solicitation. Solicitations issued for an item with a restricted acquisition method code (AMC) contain a provision entitled "Qualification Requirements." This provision provides instructions to interested companies. If evaluation of the source approval request can be done in time to meet Air Force requirements, award may be made to your company. However, if evaluation of the source approval request cannot be processed in time to meet Air Force requirements, the Contracting Officer will award to a currently approved source. The ALC will continue to evaluate your request and, if approved, your company will be considered for future solicitations.

b. All other source approval requests should be addressed to the Source Development Office. The Source Development Office will acknowledge receipt of the request within 5 workdays and will establish a projected date when a decision can be expected. (See attachment 5 for processing timeframes.)

c. Whichever routing procedure is used, you must submit complete documentation. If the documentation is inadequate or incomplete, the ALC will advise you about the deficiencies and will hold your package in abeyance until receipt of the requested data. Analysis of your request may reveal that additional information is available to the Air Force, which can be provided to you. In this event, you will be provided the information to assist you in documenting your source approval request.

d. There are three categories of source approval requests:

(1) Category I. An item you have previously provided to the original equipment manufacturer (OEM) or to the Department of Defense (DOD) (SAME ITEM).

(2) Category II. An item that is similar to an item previously provided to the OEM or to DOD (SIMILAR ITEM).

(3) Category III. An item that has not been provided previously to an OEM or to DOD, nor is it similar to other items provided previously to an OEM or to DOD (NEW ITEM).

e. Submission of the requested information does not guarantee approval. Additional information, documentation, or samples may be required in any of the above categories to allow for further evaluation of your request. Regardless of the category, personnel from the Source Development Team may visit your facility to evaluate your capabilities.

f. If you are not the actual manufacturer of an item for which you are seeking source approval, please state whether you are a regular dealer or distributor. You must provide the Source Development Office the name, address, and Federal Supply Code for Manufacturers (FSCM) of the company that is the actual manufacturer. For purposes of this pamphlet, the actual manufacturer is defined as "that company which has a plant, equipment, and personnel to manufacture the item on the premises."

g. Surplus items are not covered by these instructions.

6. **Required Documentation for Source Approval.** You must submit appropriate documentation to support your request to become an approved source. The following are examples of types of documentation that you may be required to provide. (NOTE: Each ALC may

require additional information for the following three categories and will provide their needs accordingly.)

**a. Category I:**

(1) Proof that you have previously provided, or are currently providing, the item to DOD or to an OEM. This can be a list of present or past government contract numbers, with award dates, and Material Inspection and Receiving Report (DD Form 250).

(2) A list of present or past commercial contract numbers with award dates, and copies of shipping documents between your company and the OEM for the same item for which the DOD has approved the OEM.

(3) Current configuration drawings (the top drawing will usually suffice).

(4) Brochures describing your company's capabilities, with a facilities list showing plant equipment, machinery, special tooling, fixtures, etc.

(5) A list of your major subvendors; that is, vendors of forgings, castings, or exotic materials.

(6) A description of your Quality Program (MIL-I-45208, MIL-Q-9858, etc.) and the OEM's quality rating.

(7) Evidence of satisfactory use of the item in a comparable military system, or submission of a certified test report or sample part for government review.

(8) Evidence of satisfactory use of the item, by other than government users, developed to Federal Aviation Administration (FAA) specifications.

**b. Category II:**

(1) A complete set of drawings for the item for which you are requesting source approval.

(2) A complete set of drawings for the similar item.

(3) Copies of purchase orders, shipping documents, and so forth, for the similar item to the OEM or proof of sales to DOD.

(4) Brochures describing your company's capabilities, with a facilities list showing plant equipment, machinery, special tooling, fixtures, etc.

(5) A list of your major subvendors; that is, vendors of forgings, castings, or exotic material.

(6) A description of your Quality Program (MIL-I-45208, MIL-Q-9858, etc.) and the OEM's quality rating.

(7) Identification of the differences between the similar item and the item for which you are requesting approval.

**c. Category III:**

(1) A complete set of drawings for the item for which you are requesting source approval.

- (2) A brief description of the manufacturing processes.
- (3) A list of your major subvendors; that is, vendors of forgings, castings, or exotic material.
- (4) Brochures describing your company's capabilities, with a facilities list showing plant equipment, machinery, special tooling, fixtures, etc.
- (5) A description of your Quality Program (MIL-I-45208, MIL-Q-9858, etc.).
- (6) A technical briefing (if requested).
- (7) Submission of samples (generally required).

**7. Repair and Overhaul.** The ALCs also contract for overhaul and repair of aircraft, engines, and equipment components. Interested contractors are requested to provide certain information in order for us to evaluate the contractor capabilities. The following are examples of types of documentation that you may be required to provide. (NOTE: This is for initial submissions; analysis may reveal that additional documentation is required.)

a. Evidence of capability (for example: brochures, technical information, FAA certification, purchase orders or contract for similar items showing equal or greater degree of difficulty than equipment being considered).

b. Company experience and experience of work force.

c. Facilities description.

d. Support and test equipment availability.

e. Kits and piece parts availability.

f. Current applicable technical orders and supplements.

g. Description of Quality Program.

h. Safety program for protection of government assets.

**8. First Article Testing and Approval:**

a. You may be required to submit a First Article as part of the source approval process.

(1) "First Article" means preproduction models, initial production samples, test samples, first lots, pilot lots, and pilot models.

(2) "First Article Testing" means testing and evaluating the First Article for conformance with specified contract requirements before or in the initial stage of production.

(3) "Approval" means the contracting officer's written notification to you accepting the test results of the First Article.

b. First Article testing and approval ensures that the contractor can furnish a product that conforms to all contract requirements for acceptance.

c. Testing and approval may be appropriate when:

(1) You have not previously furnished the product to the government.

(2) You have previously furnished the product to the government, but (a) there have been subsequent changes in processes or specifications, or (b) production of the item has been discontinued for an extended period of time, or (c) the product acquired under a previous contract developed a problem during its life.

(3) The product is described by a performance specification.

(4) An approved First Article is necessary to serve as a manufacturing standard.

d. Normally, testing and approval is not required in contracts for:

(1) Research or development.

(2) Products requiring qualification before award (that is, when an applicable qualified products list (QPL) exists).

(3) Products normally sold in the commercial market.

(4) Products covered by complete and detailed technical specifications, unless the requirements are so novel or exacting that it is questionable whether the products would meet the requirements without testing and approval.

e. If a solicitation and resulting contract require a First Article, the Contracting Directorate will include the required First Article clauses and procedures in those documents. Sometimes the contractor is responsible for First Article testing, and sometimes the government does it. The solicitation will also include the required delivery date and the production quantity for the First Article.

f. Contact the buyer or contracting officer in the Contracting Directorate at the ALC that issued the solicitation if you have questions about a particular solicitation that contains First Article requirements.

**9. Solicitation for Quotes:**

a. With a few exceptions authorized by the FAR, each solicitation expected to result in price quotations in excess of \$10,000 must be synopsisized in the *Commerce Business Daily* (CBD). Contract awards exceeding \$25,000 are synopsisized, except for classified contracts. Contractors may review the CBD for direct contracting opportunities and for subcontracting opportunities in sole source contracts. The CBD is a listing of US Government procurement invitations, contract awards, subcontracting leads, sales of surplus property, and foreign business opportunities. It is published every day except weekends or holidays. Subscriptions can be entered at any Department of Commerce Office, or you may write or call the CBD for subscription information at:

Superintendent of Documents  
U.S. Government Printing Office  
Washington DC 20402  
Telephone (202) 783-3238

b. Current competitive solicitations expected to result in a contract award in excess of

\$5,000, and all sole source solicitations, are posted for public display in the Small and Disadvantaged Business Utilization Office at each ALC. Contractors may review the posted solicitations to find items within their manufacturing capabilities. In addition, the Small Business Office can provide a microfiche procurement history by national stock number to interested firms.

**10. Contractors' Visits for Source Qualification Purposes:**

a. Contractors are encouraged to telephone the applicable Source Development Office to set up an appointment for a visit to discuss source qualification. You should plan to take with you such things as:

- (1) A company brochure that describes your company's capabilities and organization.
- (2) A facilities list.
- (3) Whatever else describes your company's ability to manufacture or repair the item you are interested in.
- (4) Specific information requested by the Source Development Office, if any.

b. Source Development Office personnel will arrange for meeting space and any necessary equipment, and will invite appropriate ALC personnel to participate. They will also give the contractor personnel any literature, information, and so forth, suitable to the contractor's needs. The visitor may be requested to complete a contractor questionnaire during the visit or to mail the questionnaire back to the ALC. For small business firms that have not previously done business with the Department of Defense, the Source Development Office will arrange for necessary counseling by the Small Business Office.

c. The Source Development Office will advise the contractor on all aspects of source qualification regarding categories of items and submission of documentation.

**11. ALC Planned Hardware Acquisition List (APHAL).** The APHAL is the projected buy list referred to earlier. Each Source Development Office (CRS) provides the APHAL and a letter of instruction to contractors upon request. Direct your inquiries to the applicable ALC/CRS, Attention "APHAL Project." Each ALC's APHAL contains planned purchases of spare parts for the current fiscal year and the next budget year. The APHAL includes items now purchased with restricted competition or sole source. The APHAL is a microfiche card set in four formats — by national stock number (NSN), part number (PN), noun, and manufacturer name. By reviewing the microfiche cards, you can compile a list of parts you have made for the OEM, or items you have the engineering data to produce but have not actually produced, or similar parts you have made. After you have identified the spares for which you wish to become a qualified source, contact the Source Development Office that sent you the APHAL. They will discuss with you the source approval procedures and categories described in this pamphlet and give you further instructions, if required.  
**NOTE: THE ESTIMATES CONTAINED IN THE APHAL ARE SUBJECT TO REVISION AND DO NOT COMMIT THE GOVERNMENT IN ANY WAY.**

**12. Acquisition Method Codes (AMC).** The Defense Acquisition Regulation Supplement No. 6, DOD Replenishment Parts Breakout Program, prescribes uniform policy and procedures for replenishment parts breakout. This program provides for the initial assignment of an AMC to centrally managed items, and the periodic review of the contracting method decision based on the item's projected annual buy value. The AMC serves as a guide for contracting personnel. When the assigned AMC indicates that the purchase of the item is

restricted to approved sources or is sole source, the reason for the restriction is identified by the alpha suffix code. All AMCs other than those with a "G" suffix involve some restriction. A restrictive code does not prohibit award to other than the previously designated source, nor does it preclude approval of a potential new source for future contracts, providing the new source can clearly demonstrate its ability to satisfy the Air Force requirements.

**OFFICIAL**

**ABBIE G. CAYWOOD, Colonel, USAF**  
Director of Administration

**EARL T. O'LOUGHLIN, General, USAF**  
Commander

- 5 Attachments**
- 1. AFLC Competition Advocates**
  - 2. Source Development Offices**
  - 3. Small and Disadvantaged Business Utilization Offices**
  - 4. Documents and Publications**
  - 5. Estimated Processing Timeframes - Source Approval Requests**

**AFLC COMPETITION ADVOCATES**

<b>Activity</b>	<b>Mailing Address</b>	<b>Telephone Number</b>
Headquarters Air Force Logistics Command	HQ AFLC/CR Wright-Patterson AFB OH 45433-5001	(513) 257-4155
Oklahoma City Air Logistics Center	OC-ALC/CR Tinker AFB OK 73145-5990	(405) 736-4477
Ogden Air Logistics Center	OO-ALC/CR Hill AFB UT 84056-5990	(801) 777-7594
San Antonio Air Logistics Center	SA-ALC/CR Kelly AFB TX 78241-5990	(512) 925-4914
Sacramento Air Logistics Center	SM-ALC/CR McClellan AFB CA 95652-5990	(916) 643-6404
Warner-Robins Air Logistics Center	WR-ALC/CR Robins AFB GA 31098-5990	(912) 926-6681
Aerospace Guidance and Metrology Center	AGMC/CA Newark AFS OH 43057-5990	(614) 522-7335
Wright-Patterson Contracting Center	WPCC/CR Wright-Patterson AFB OH 45433-5320	(513) 257-2324

**SOURCE DEVELOPMENT OFFICES**

<b>Mailing Address</b>	<b>Telephone Number</b>
<b>OC-ALC/CRS Tinker AFB OK 73145-5990</b>	<b>(405) 736-5370 (Oklahoma City OK)</b>
<b>OO-ALC/CRS Hill AFB UT 84056-5990</b>	<b>(801) 777-9993 (Ogden UT)</b>
<b>SA-ALC/CRS Kelly AFB TX 78241-5990</b>	<b>(512) 925-4255/925-3015 (San Antonio TX)</b>
<b>SM-ALC/CRS McClellan AFB CA 95652-5990</b>	<b>(916) 643-6200 (Sacramento CA)</b>
<b>WR-ALC/CRS Robins AFB GA 31098-5990</b>	<b>(912) 926-6624 (Warner Robins GA)</b>

**SMALL AND DISADVANTAGED BUSINESS UTILIZATION OFFICES**

<b>Mailing Address</b>	<b>Telephone Number</b>
HQ AFLC/PMB Wright-Patterson AFB OH 45433-5320	(513) 257-3317 (Dayton OH)
SM-ALC/BC McClellan AFB CA 95652-5990	(916) 643-5070 (Sacramento CA)
OC-ALC/BC Tinker AFB OK 73145-5990	(405) 736-2601 (Oklahoma City OK)
WR-ALC/BC Robins AFB GA 31098-5990	(912) 926-5871 (Warner Robins GA)
OO-ALC/BC Hill AFB UT 84056-5990	(801) 777-4143 (Ogden UT)
SA-ALC/BC Kelly AFB TX 78241-5990	(512) 925-6918 (San Antonio TX)
WPCC/BC Wright-Patterson AFB OH 45433-5320	(513) 257-2324 (Dayton OH)
AGMC/BC Newark AFS OH 43057-5990	(614) 522-7622 (Newark OH)

**DOCUMENTS AND PUBLICATIONS**

**A4-1. To obtain copies of current solicitations, write to the ALC that is the prime equipment manager. The addresses are:**

- a. OC-ALC/PMXOA  
Tinker AFB OK 73145-5320
- b. OO-ALC/PMXOD  
Hill AFB UT 84056-5320
- c. SA-ALC/PMXOB  
Kelly AFB TX 78241-5320
- d. SM-ALC/PMXOB  
McClellan AFB CA 95652-5320
- e. WR-ALC/PMXO  
Robins AFB GA 31098-5320

**A4-2. To obtain standards and specifications, write to:**

Commanding Officer  
Naval Publications and Forms Center  
5801 Tabor Avenue  
Philadelphia PA 19120

**A4-3. For subscription information concerning the Federal Acquisition Regulation (FAR), write to:**

Superintendent of Documents  
U.S. Government Printing Office  
Washington DC 20402

**A4-4. Drawings, technical orders (TO), and technical manuals for items for which you desire to become an approved source may be purchased from the appropriate prime ALC. (Proprietary data *cannot* be released.)**

**a. The ALC addresses are:**

- (1) OC-ALC/MMED  
Tinker AFB OK 73145-5990
- (2) OO-ALC/MMED  
Hill AFB UT 84056-5609
- (3) SA-ALC/MMED  
Kelly AFB TX 78241-5990
- (4) SM-ALC/MMED  
McClellan AFB CA 95652-5609
- (5) WR-ALC/MMED  
Robins AFB GA 31098-5609

b. An important document providing information for determining the prime ALC is TO 00-25-115, Logistics/Maintenance Engineering Management Assignments. This TO may be obtained for a nominal fee from:

OC-ALC/MMEDT  
Tinker AFB OK 73145-5990

c. All requests for drawings, technical orders, and technical manuals must include a statement of why the data are needed and a commitment to reimburse the Air Force for costs of search and reproduction. A copy of a completed DD Form 2345, Military Critical Technical Data Agreement, certifying your company as a qualified US contractor, must accompany requests from US-owned firms. Copies of blank forms may be obtained from the Navy Publications and Forms Center, 5801 Tabor Avenue, Philadelphia PA 19120-5099. Questions about the Export Control Program or DD Form 2345 may be referred to the Defense Logistics Services Center (DLSC) in Battle Creek MI 49017-3084.

**ESTIMATED PROCESSING TIMEFRAMES****SOURCE APPROVAL REQUESTS**

<b>Priority</b>	<b>No. Days (Workdays)</b>
1 - Pending Buy: Purchase Request or Solicitation Under \$50,000	18
2 - Pending Buy: Purchase Request or Solicitation Over \$50,000	25
3 - Projected Buy Under \$25,000	35
4 - Projected Buy Over \$25,000	60
5 - No Projected Buy	120

**Note:** If the company is foreign owned (51 percent or more owned by non-US entity), the approval must also be obtained from the Local Foreign Disclosure Policy Office, which may add several additional processing days.

